

# REQUEST FOR LIVE CREDITS

*For use by New Mexico licensed attorneys who are submitting live credits earned*

**New Mexico MCLE Board**  
**PO Box 93070**  
**Albuquerque, NM 87199**

**Phone 505.821.1980**  
[mcle@nmmcle.org](mailto:mcle@nmmcle.org)  
[www.nmmcle.org](http://www.nmmcle.org)

*This form is for use by New Mexico licensed attorneys who are submitting credits earned for a **live program, live teleconference or live webcast** not previously approved by the New Mexico MCLE Board or reported by the course provider. Course providers must use form MCLE 02.*

## **PART A** **Provider** **Information**

Course Provider: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **PART B** **Program** **Information**

Program Title: \_\_\_\_\_  
Date(s): \_\_\_\_\_ Location(s) or Type of Delivery: \_\_\_\_\_  
Advertised to:  Attorneys  Others (please specify) \_\_\_\_\_

### **Credit Hours (calculated as 60 mins. = 1 credit)**

\_\_\_\_\_ Minutes ÷ 60 = \_\_\_\_\_ General Credits

\_\_\_\_\_ Minutes ÷ 60 = \_\_\_\_\_ Ethics/Professionalism Credits

\_\_\_\_\_ Minutes ÷ 60 = \_\_\_\_\_ **Total Credits**

*Minutes of instruction should only include actual instruction time, including lecture, panel discussion, questions and answers, and video presentation. CLE credit will **not** be given for introductory remarks (unless the subject matter is delineated and the faculty mentioned), breaks, business meetings, meals and speeches in connection with meals, or programs less than 60 minutes in duration. Please access [www.nmmcle.org](http://www.nmmcle.org) for other program content not approved for cle credit.*

## **PART C** **Filing Fees**

The attorney understands that he or she is responsible for the filing fee of \$1.00 per credit hour. The fee is required for each application and must accompany this form. **Please make checks payable to "MCLE".**

## **PART D** **Required** **Attachments**

Submit with this request a brochure or other outline that  
(1) Shows the time schedule, topics by title and course content  
(2) Identifies that faculty and states their qualification, and  
(3) **Please include your Certificate of Attendance**

## **PART E** **Signature**

The attorney represents that to his or her knowledge this CLE activity (A) complies with the current New Mexico MCLE Rules including any amendments thereto, and (B) certifies that he or she attended for the number of credit hours indicated.

Name of Attorney: \_\_\_\_\_ NM State Bar # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please access [www.nmmcle.org](http://www.nmmcle.org) to review approved credits for this submission.**